

SHEFFIELD ASSAY OFFICE

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AUTHORISATION FOR CHANGE OF USE

THIS NOTE TO BE USED FOR A SINGLE STANDARD OF METAL ONLY (Where applicable)
Please X as appropriate

GOLD	PLATINUM	SILVER	PALLADIUM
999	999	999	999
990	950	958 Britannia	950
916 (22ct)	900	925 Sterling	500
750 (18ct)	850	800	
585 (14ct)	MIXED METALS		
375 (9ct)	(Please state other metal)		

Sponsor Marks	
Struck H/M	
Skeletal Laser	
Deep Laser	

Certificates required? (optional)	
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Articles submitted before / after alteration (delete as appropriate)
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For Assay Office use only

The following articles will be or have been subject to a Change of Use and are submitted for Assay and Marking in order to comply with sections 4 and 5(1) of the Hallmarking Act

(If left blank will be taken as box (a))

a. Charge to

b. Mark for
c. Sent by
d. Return to

Contact:

Telephone Number:

No. of Complete Articles	Description	Weight (g)
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		

Special Requests / Marking Instructions <i>e.g. date letter, position of marks</i>
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Enclosures	
Cash £:	
Cheque no £:	
Other (punches etc)	
Postal Method	
Collected	
Posted	
Courier	

I/we agree and accept that the hallmarking services requested on this Assay Note are governed by the Hallmarking Conditions which can be found on the Sheffield Assay Office website.

Authorised Signature: On behalf of sender named above

Please Print Name: Date:

For Assay Office use only	
Unpacked By:	
Weighed on By:	
Checked By:	
Note No:	
Date:	

Please ensure that you fill in all relevant spaces - The Assay Office will not accept responsibility for misunderstandings arising from omissions